

The Rhoades School

2018-2019 Acceptable Use Policy and Internet Safety

Statement of Purpose

While working on The Rhoades School computers, iPads and on the Internet, all of our students will follow Netiquette rules—rules of the Internet—and will adhere to the school's Student Acceptable Use Policy. All students will be expected to exercise responsible behavior while on the Internet. This acceptable use policy is designed to outline and highlight basic computer expectations and rules for use of The Rhoades School computers and technology. Students should always use their best judgment when on the Internet.

Terms of Agreement

In order for a student to be allowed access to a school computer system, computer network, and the Internet, students must sign and return the attached signature page.

Privacy Statement:

Network and Internet access is provided as a tool for your education. The Rhoades School reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage.

General Acceptable Uses

The Rhoades School is providing access to its computer systems, computer networks, and the Internet for **educational purposes only**. If you have any doubt about whether a contemplated activity is educational, you may consult with the person(s) designated by the school to help you decide. Accordingly, regulations for participation by anyone on the Internet shall include but not be limited to the following:

- a. All users must abide by rules of Network etiquette – Netiquette which include: being polite, using appropriate language and graphics and being respectful of peers.
- b. No personal addresses, personal phone numbers, or last names of students will be permitted to be given out on the Internet unless teacher directed for learning applications. Teachers will provide specific instructions if names are to be provided. No identifiable photographs will be allowed to be published on the Internet without appropriate written consent. Concerning a student, appropriate written consent means a signature by a parent.
- c. Students should use the computers at school for educational purposes only.
- d. Each student will respect other people's privacy and refrain from gaining access to, or destroying, other people's files without the teacher's permission.
- e. Students may not share their accounts with others, or use another person's account or identity.
- f. It is the expectation that students will support the integrity of the school computer system and accounts, and always protect against breach of the security arrangements.
- g. It is the expectation that students will promptly disclose to a teacher or other school employee any message received that is inappropriate or makes the student feel uncomfortable. If a student mistakenly accesses inappropriate information, he/she should immediately notify the supervising teacher.
- h. When participating in class discussions via blogs and other tools, it is to be treated as part of your classroom. In other words, showing respect to your classmates and other class rules apply.
- i. Students will treat the school's hardware and software as well as other technology in a respectful and appropriate manner. Students may not download software or programs unless prompted by their teacher. Documents and files related to school will be allowed.
- j. Students will not have access to social media sites such as Facebook or Twitter at any time on Rhoades School computers. Active Restriction Measures: The Rhoades School will utilize filtering software or other technologies to prevent students from accessing certain inappropriate content. The school will also monitor the online activities of students, through direct observation and/or technological means.
- k. Parents and Users. Despite every effort for supervision and filtering, all users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the network and Internet and avoid these sites. Students should immediately minimize the screen and notify the teacher.
- l. Students will respect the rights of copyright owners and will not make copies of software or materials that are protected by a copyright.

- m. Students will always provide proper citations when copying or transferring content from the Internet. For specific citation information, students should seek their teacher requirements.

iPad / Tablet PC Acceptable Uses

Tablet PC's (i.e. iPad's) are designed to enrich Rhoades School Curriculum and will be used to supplement curricular initiatives in various classrooms. It is the expectation that...

- a. Tablets are only used as instructed by their teacher (i.e. only using the designated app/apps during a given class period.)
- b. Students do not access, alter, or tweak system settings in any way.
- c. Students follow all other rules and guidelines in the Acceptable Use Policy.
- d. Students take care of the tablets by following teacher instructions for storage, cleaning and other basic maintenance.
- e. Tablets and iPads at school are only intended for educational purposes
- f. All other terms in The Rhoades School Acceptable Use Policy and Student iPad Handbook as they refer to: Netiquette, acceptable & proper use, and all other policies carry forward with the use of iPads and tablet PC's.

Failure to abide by these policies can result in: a loss of privileges including tablet PC's, iPads, computer workstations and network access. More severe infractions can result in school disciplinary action including but not limited to suspension.

Failure to Follow Acceptable Use Policy

Use of the computer network and Internet is a privilege, not a right. A user who violates this agreement shall, at a minimum, have his or her access to the network and Internet terminated and is subject to disciplinary action by the school administrator. The Rhoades School may also take other disciplinary actions.

School Responsibilities

- Provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to conduct research and other studies related to the curriculum.
 - All students will be informed of their rights and responsibilities as users of the network prior to gaining access to the network, either as an individual user or as a member of a class or group.
 - Use of networked resources will be in support of educational goals.
 - Treat student infractions of the Acceptable Use Policy according to the school's disciplinary code and standards.
 - Provide alternate activities for students who do not have permission to use the Internet.
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